

HIF

HARROW INTERFAITH



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Minutes of Executive meeting

25 October 2018

Belmont United Synagogue, 101 Vernon Drive, Stanmore HA7 2BW

Present were: Varsha Dodhia (Chair), David Cryer (Acting Secretary), Abraham Mathews (Membership Secretary), Anthony Kaiser, Alison Johnson, Punitha Perinparaja, Jack Lynes, Yazad Bhadha.

1. **Welcome**

2. **Reflection from Judaism by Anthony Kaiser (AK)**

2.1. AK gave an extemporary expression of his deepest understanding of Judaism; one of universal love for humankind based on God's love.

3. **Apologies for absence:** Gopal Bhachu (Treasurer), Sonoo Malkani, John Albin (Vice Chair), Asad Omar, Patria Aquino, Dilip Chaubal, Pat Stevens (Secretary, *locus abest tempor*), Senevi Aturupana.

4. **Minutes of the Executive Meeting held on 17.09.2018**

4.1. Jack Lynes (JL) wished for clarification on 5.1: The Chair had stated that Charity status required the Holocaust Memorial Day event (HMD) to produce a liability document and financial report, mainly because it will hold the HMD budget. JL wished this legally clarified with the Treasurer before becoming a requirement.

ACTION: Chair, Treasurer to clarify

4.2. JL queried the use of a Code of Conduct policy 7.1.1. The Chair stated that all organisations, charities or not, had policies in case of conflict, within the organisation or between the organisation and the Public. Ummi Merali (UM) agreed.

ACTION FORWARDED: Treasurer to produce a Finance Policy document

4.3. regarding 7.1.2 the Chair requested the Secretary contact, and recommend that, Executive Members get a DBS check from the Voluntary Action Harrow Co-operative.

ACTION FORWARDED: Secretary to inform membership regarding DBS

- 4.4. regarding 7.4.2 JL stated that the future of the Secretary role had not been decided or any action taken. The Secretary (DC) agreed that a decision and action is needed. See AOB
- 4.5. 11.1 "Harrow Public School" should be corrected to "Harrow School"
- 4.6. Appendix 2 JL wanted correction of his statement: He suggested, in future, that another organisation may wish to "fund" HMD event, not to "organise" it.

5. Reports from Sub-Committees

- 5.1. Constitution and Policies Sub-Committee. This committee needs to sit to consider the
ACTION: Constitution and Policies Sub-Committee to draw up a Code of Conduct/Complaints Procedures Policy document
- 5.2. Events Sub-Committee. The Chair outlined the planned Interfaith Week Event (see fig.1 & Appendix 1). 250 x A5 flyers have been printed and were distributed to members present.

Guest panellist invited were:

- confirmed: Trussell Trust, Stanmore Baptist Church Refugee project
- awaiting confirmation: Grenfell charity, The John Lyon Foundation.
- in reserve; Sikh Welfare & Awareness Team, Harrow Women's Centre

JL requested that Bereavement Care be invited to set up a stall in the Members Lounge.

The following members volunteered to produce their faith displays in the Members Lounge:

1. Jewish – AK
2. Hindu – Punitha Perinparaja, Sonoo Malkani
3. Christian – Abraham Mathews (AM), John Albin
4. Muslim – UM
5. Sikh – Gopal Bhachu
6. Zoroastrian – YB
7. Bereavement Care – David Griffiths

AK suggested to DC that he recruit a Humanist to set up a display. UM was asked to bring the display boards on the day. A3 posters were required for members to display in their places of meeting.

The Youth Event will be held next year. The committee will meet 1st December to discuss both events.

ACTIONS:

1. Guest panellists to be confirmed by 1st Dec.
2. Yazad Bhadha (YB) to contact Harrow Youth Parliament via Samia Malik re. the Youth Event.
3. YB to attend the Events Committee meeting 1st December
4. Secretary to contact all display nominees; produce and distribute A3 posters
5. DC to arrange Humanist participation in display

6. Secretary to book Civic Centre room for 1st Dec. meeting

7. VIP invites (DC, Sonoo – Police)

- 5.3. Finance and Membership Sub-Committee. AM believes there is a large pool of potential attendees to HIF events which the modest membership numbers belie.
 - 5.4. Publicity and Website Sub-Committee. A quarterly newsletter is required.
 - 5.5. Secretariat. see AOB
 - 5.6. Youth Sub-Committee. see 5.2 above
 - 5.7. HMD Event. JL (HMD Chair) and AK and stated that they had a formed committee and had had one meeting. It was decided to have a shorter event, this time, from 7:00pm to 8:30pm. One choir would be booked, not two. There will be increased seating capacity at the Harrow Arts Centre. There is a wish for young candle-lighters and it was suggested they contact Harrow Youth Parliament.
- 7. Reports of visits.** JL attended the VC Centenary Service in Commemoration of Padre Hardy VC DSO MC on Saturday 30th October. Sonoo Malkani was the only other HIF member present.
- Navatri dances were held this month. The Chair attended the Navratri outdoor Garba organised by Cllr Krishna Suresh & Gareth Thomas MP 07/10/2018 outside the Zoroastrian Centre in Alexandra Avenue, Rayners Lane.
- 8. Correspondence / coming events / invitations.** JL brought an invitation to our members from the Migration Museum. It concerns the launch party for their new exhibition 'Room to Breathe', on Wednesday 31 October, from 6.30–9pm at the Migration Museum, The Workshop, 26 Lambeth High Street, London SE1 7AG. This is in addition to the information JL had previously provided 8.4
- ACTION: Secretary to send invitation to members**
- 9. Dates of next meetings**
- 9.1. Events Committee Meeting, Thursday 1st November 2018, Civic Centre
 - 9.2. Members and guests 'Celebration' meeting, Thursday 13th December 2018
- 10. AOB**
- 10.1. the Acting Secretary (DC) stated that he was prepared to continue in the role until the AGM March 2019. A paid, freelance assistant could be appointed in January 2019, with the possibility of becoming Secretary in March 2019. DC should prepare a job description of the main secretarial duties to aid the recruited assistant.
- ACTION: Recruit Secretarial Assistant in January; DC to prepare job description of secretarial duties**